

## **FAQ : RENEWAL OF SCHOLARSHIP**

**Que 1 - How and when the scholarship amount is paid to the selected student ? what are the documents required?**

**Ans** - First year scholarship amount (1<sup>st</sup> Instalment) is paid to the students on selection in merit list. Thereafter, the student is required to upload **University issued Original Mark Sheets of both Semesters / Academic Year passed'** alongwith other documents as given in KSB website for subsequent years scholarship amount :-

- (a) For claiming 2<sup>nd</sup> Instalment - Original mark sheet of 1<sup>st</sup> & 2<sup>nd</sup> Semesters / 1<sup>st</sup> Year to be uploaded.
- (b) For claiming 3<sup>rd</sup> Instalment - Original mark sheet of 3<sup>rd</sup> & 4<sup>th</sup> Semesters / 2<sup>nd</sup> Year to be uploaded.
- (c) For claiming 4<sup>th</sup> Instalment - Original mark sheet of 5<sup>th</sup> & 6<sup>th</sup> Semesters / 3<sup>rd</sup> Year to be uploaded.

**Que 2 - What are the documents required for renewal of scholarship ?**

**Ans** - The following documents are required to be uploaded by the students while applying online Renewal Application :-

- (a) Original ink signed Bonafide Certificate signed by **Vice Chancellor / Principal / Vice Principal / Dean / Associate Dean / Registrar / Deputy Registrar / Director / Deputy Director** of the Institute / College as per **Annexure-1** to be scanned and uploaded.
- (b) Original ink signed '**Examination Passing Certificate**' duly signed by candidate as per **Annexure-2** to be scanned and uploaded.
- (c) Original ink signed '**Certificate related to Linking of Aadhaar Number signed by Branch Manager**' as per **Annexure-3** to be scanned and uploaded.
- (d) **Original Mark Sheets of both semesters / academic year issued by University** to be scanned and uploaded.
- (d) **Original first page of Bank Pass Book** or cancelled cheque leaf (if Name and Account No of students and IFS code of the bank is printed) to be scanned and uploaded.
- (e) **Original Aadhaar Card of Student** showing name and Address etc. to be scanned and uploaded.

**Que 3 - What should a student do if the mark sheets are issued by the university on completion of entire course?**

**Ans** - In that case, the student can upload Computer Generated Mark Sheets duly attested from the authorised signatories of respective College / Institute alongwith a '**Certificate**' (format available on KSB website under PMSS link – Documents required for Renewal of Scholarship) signed by the Controller of Examinations / Registrar (Examinations) / Director (Examinations) of the University.

**Que 4 - What is the last date to apply online Renewal Application for renewal of scholarship.**

**Ans -** The student is required to apply online renewal of scholarship within one year of declaration of result.

**Que 5 - If a student do not claim his / her scholarship amount within one year, then what would be the case?**

**Ans -** If a student does not apply online Renewal Application within one year from declaration of result of each academic year, then his / her case would be closed forever.

**Que 6 - If a student does not clear all subjects in first attempt, then will he/she get the scholarship amount in subsequent year?**

**Ans -** The student has to score 50% aggregate marks in each semester / academic year, then only he/she will get his/her PM scholarship amount. Failing to score 50% aggregate marks or get RA /failed in any subject / semester or in any academic year, his / her scholarship will be closed forever.

**Que 7 - Can a selected student change the course?**

**Ans -** The cases for change of course by selected students will be considered as under :-

- (a) Migration within University from one college to another college with same course or different stream in same course and academic year not changed. Such case will be permitted.
- (b) Migration within University from one college to another college with another course and academic year changed. Such case will not be permitted.
- (c) Migration from one University to another University with same course and academic year not changed. Such case will be permitted.
- (d) Migration from one University to another University with another course / programme and academic year changed, such cases will not be permitted.

**Que 8 - Is seeding of student Aadhaar Card with student's Account Number is necessary for scholarship?**

**Ans -** Yes, it is mandatory requirement for payment of scholarship.

**Que 9 -How and when are subsequent payments made and what are the documents required?**

**Ans -**On declaration of result of each Academic Year (Sem 1st & 2nd – First Year, Sem 3rd & 4th – Second Year and so on.....), the student has to apply online on KSB website [www.ksb.gov.in](http://www.ksb.gov.in) . For the benefit of students, user friendly flow chart is uploaded on the KSB website mentioning about the entire procedure under PMSS link.

**Que 10 - If a student does not pass, then will he/she get the scholarship amount in subsequent year?**

**Ans -**The student has to score 50% marks in each semester / academic year, then only he/she will get his/her PM scholarship amount. Failing to score 50% marks or get RA/fail in any subject / semester or in any academic year, his / her scholarship to be closed forever.

**Que 11 -If a student does not claim his / her scholarship amount, then what would be the case?**

**Ans** -If a student does not claim his / her scholarship by sending Payment-cum-Renewal Form on declaration of result of each academic year, then his / her case would be closed for ever.

**Que 12** – How to convert CGPA (Cumulative Grade Point Average) / GPA (Grade Points Average) / CPI (Cumulative Performance Index) for calculating the aggregate percentage.

**Ans** - Conversion formula is generally given in the original mark sheet issued by the university. If not provided, please search the Google and results are available as how to convert.

**Que 13** – What should I do, if the mark sheets are issued by the university at the end of entire course?

**Ans** - You can download **Annexure-4** available on KSB website [www.ksb.gov.in](http://www.ksb.gov.in) under link PMSS – Renewal Application – ‘Documents to be Uploaded’ and upload it alongwith computer generated mark sheets signed by Controller of Examination / Registrar (Examination).

**Que 14** – Can I send physical application for renewal of scholarship?

**Ans** - No. Only apply online.

**Que 15**- Can I send computer generated mark sheets?

**Ans** - No. Original mark sheets of both semesters / academic year issued by the university to be scanned and uploaded.

**Que 16** – If I fail in any subject /semester/academic year, can I get scholarship even if I clear my subject in subsequent attempts?

**Ans** - No. All subjects / semesters /academic year have to be cleared in **FIRST ATTEMPT**.

**Que 17** - How else can I get information about PMSS?

**Ans** - We are also available on Social Media (Facebook). Our Account No is ‘Pmscholarship’. Please send a friend request. All queries are addressed live. FAQ are available on our timeline of Facebook. Regular updates are also posted on Facebook.

**Que 18 - What should a student do, if any problem faced while applying online renewal of scholarship?**

**Ans** - The contact details of KSB are as under :-

Ser	Appointment	Contact No / Email ID	Matter
(a)	KSB Helpline	011-26715250 <a href="mailto:ksbwebsitehelpline@gmail.com">ksbwebsitehelpline@gmail.com</a>	(i) Issue related to various schemes, latest status of application.
(b)	Website/ Technical Team	011-26715250 Extension 215 <a href="mailto:ksbwebsitehelpline@gmail.com">ksbwebsitehelpline@gmail.com</a> <b>JD (Automation) (only for officers of ZSB/ RSB)</b> 011-26715250 <a href="mailto:Jdautomationksb-mod@gov.in">Jdautomationksb-mod@gov.in</a>	(ii) Change of Password. (iii) Re-set of Password. (iii) Unable to login. (iv) Website functionality & technical issues. (v) Online Registration related issue.
(c)	Team PMSS	011-26715250 Extension 223 <a href="mailto:Jdpmssksb-mod@gov.in">Jdpmssksb-mod@gov.in</a>	(i) Policy matters on PMSS. (ii) Information related to PMSS.

